

**The North Dakota Office of State Tax Commissioner
and the North Dakota Association of Assessing Officers
present**

**Course 201-B
Mass Appraisal of Residential Property**

November 13-17, 2006

**Comfort Inn
1030 E. Interstate Ave.
Bismarck, ND**

Course Description

Don't you wish you could find a real estate course that would be fundamentally practical to what you do? Or a course that could relate to your local situation and problems?

THIS IS IT! This comprehensive course is not a lecture. It is a practical presentation with actual examples of how to solve daily valuation problems. This course will demonstrate valuation techniques for residential land and buildings that you can apply in your location.

This comprehensive course will cover land valuation and chart development, classification of residential property, how to appraise difficult properties, valuation of miscellaneous buildings, how to analyze your statistical reports, how much valuation to add for remodeling, and more. Over 50 photo examples will be presented.

Instructor

Robert Kocer is President of Vanguard Appraisals, Inc. of Cedar Rapids, Iowa and has 32 years of experience in the mass appraisal business. His company currently has 50 employees who appraise over 30,000 parcels annually in five mid-western states including several jurisdictions in North Dakota. He has presented many courses and conducted several seminars on mass appraisal procedures and methodology.

Robert is a Certified General Appraiser in Iowa, North Dakota and Missouri, and holds several other designations including Senior Member of the American Society of Appraisers, Certified Iowa Assessor, and Certified Minnesota Assessor - Income Qualified. He has testified before the Iowa District Courts on assessment valuations. He is also a current regular member of the International Association of Assessing Officers.

Prerequisite

Because of the nature of this course, completion of Tax Department Course 102 - Principles and Theory of Value, or a similar course, is recommended but not required.

This course is open to anyone interested in real estate assessment and appraisal.

Schedule

Monday - November 13

Registration 7:30 a.m. - 8:00 a.m.
Class 8:00 a.m. - 5:00 p.m.

Tuesday through Thursday - November 14-16

Class 8:00 a.m. - 5:00 p.m.

Bus Tour of newly constructed residences on Wednesday (dress appropriately)

Friday - November 17

Examination 8:00 - 11:45 a.m.

Textbook and Supplies

Supplies necessary for the course include a noiseless desktop calculator, pens, pencils, and notepaper. The IAAO textbook *Property Assessment Valuation (PAV)* is the preferred textbook but is not required.

Location and Accommodations

The course will be held at the Comfort Inn, 1030 E. Interstate Avenue, Bismarck.

For overnight accommodations, make reservations directly with the Bismarck Comfort Inn by calling (701) 223-1911 or call the nationwide toll-free number (800) 258-5150. Inform the individual making the reservation that you want a room at Bismarck Comfort Inn (not the Suites) and that you will be attending the Tax Department/NDAAO course.

Registration Information

The North Dakota Association of Assessing Officers contributed a substantial amount for this educational offering. Therefore, registration fee is \$125.00 for current, regular NDAAO members; \$225 for other students. To find out if you qualify for NDAAO membership or to verify your membership status, contact LuElla Dahme.

Enrollment is limited to 45 students. Assessment personnel have priority for enrollment.

You may enroll online. Go to www.nd.gov/tax. Click on Property, Forms, Course 201-B Mass Appraisal of Residential Property and Electronic Registration Form. If you prefer, you may complete the registration form and mail it to the Property Tax Division of the North Dakota Office of State Tax Commissioner. Enrollments received after November 6, 2006, will be accepted as space permits.

Education Credits

Successful completion of this course provides 30 hours education credit toward certification/continuing education for class I city assessors and county directors of tax equalization (N.D.C.C. ch. 11-10.1 and N.D. Admin. Code ch. 81-02.1-02). Twenty-seven hours are allowed for auditing the course.

The North Dakota Real Estate Appraiser Qualifications and Ethics Board allows 30 hours pre and post-licensing/certification education for successful completion of this course and 27 hours for auditing the course.

For Information

Contact:

LuElla J. Dahme, Property Tax Specialist

Property Tax Division

Office of State Tax Commissioner

e-mail: ldahme@nd.gov

(701) 328-3143

Hearing/Speech Impaired (800) 366-6888 (TTY Relay ND)

Fax: (701) 328-3700

Registration Form

Course 201-B Mass Appraisal of Residential Property

November 13-17, 2006

Name _____

Title _____

Jurisdiction/Company _____

Address _____

City, State, Zip _____

Phone _____

Fax _____

E-mail _____

Registration Fee: \$ 125.00 Current regular member of NDAAO
 \$ 225.00 Others
Textbook (optional): \$ 59.00
NDAAO membership: \$ 25.00 (if necessary)

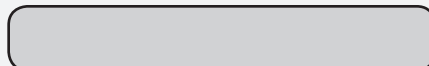
Total Submitted: _____

***Make check payable to NDAAO.**

Submit Registration Form at least two weeks prior to class. Payment may be brought to class.

For further information contact:

LuElla Dahme at (701) 328-3143
or at ldahme@nd.gov



Mail registration to:

North Dakota Office of State Tax Commissioner
Property Tax Division
600 E. Boulevard Ave., Dept. 127
Bismarck, ND 58505-0599